

FOR OFFICIAL USE:

Reference No:

Received Date:

Time:

Processed Date:

By:

Please Fill in **BLOCK LETTERS**

Document Acceptance: 0900 - 1600 hrs

Document Issuance: 1000 - 1600 hrs

(Monday - Friday) except Public Holiday

**HIGH COMMISSION OF MALDIVES
ISLAMABAD, PAKISTAN**

REQUEST FOR ATTESTATION / AUTHENTICATION

1- DETAILS OF APPLICANT

1.1 Full Name:	1.2 I.D / Work Permit No:
1.3 Office / Company:	1.4 Designation:
1.5 No:Telephone & Mobile	1.6 Email:

2- DETAILS OF DOCUMENTS:

2.1 Reason for Attestation / Authentication:	
2.2 Documents submitted (Please state no of documents in the assigned box):	
1:.....	Original <input type="checkbox"/> Copy <input type="checkbox"/>
2:.....	Original <input type="checkbox"/> Copy <input type="checkbox"/>
3:.....	Original <input type="checkbox"/> Copy <input type="checkbox"/>
4:.....	Original <input type="checkbox"/> Copy <input type="checkbox"/>
5:.....	Original <input type="checkbox"/> Copy <input type="checkbox"/>
6:.....	Original <input type="checkbox"/> Copy <input type="checkbox"/>
7:.....	Original <input type="checkbox"/> Copy <input type="checkbox"/>
8:.....	Original <input type="checkbox"/> Copy <input type="checkbox"/>
9:.....	Original <input type="checkbox"/> Copy <input type="checkbox"/>
10:.....	Original <input type="checkbox"/> Copy <input type="checkbox"/>
11:.....	Original <input type="checkbox"/> Copy <input type="checkbox"/>
12:.....	Original <input type="checkbox"/> Copy <input type="checkbox"/>
13:.....	Original <input type="checkbox"/> Copy <input type="checkbox"/>
14:.....	Original <input type="checkbox"/> Copy <input type="checkbox"/>
15:.....	Original <input type="checkbox"/> Copy <input type="checkbox"/>
16:.....	Original <input type="checkbox"/> Copy <input type="checkbox"/>
17:.....	Original <input type="checkbox"/> Copy <input type="checkbox"/>
18:.....	Original <input type="checkbox"/> Copy <input type="checkbox"/>

3- CONTACT PERSON:

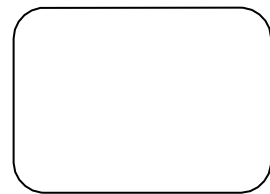
3.1 Full Name:	3.2 Designation:
3.3 Office / Company:	3.4 Mobile No:
3.5 Email	3.6 Telephone No:

4- TERMS & CONDITIONS:

- 4.1 The High Commission processes attestation / authentication of documents on condition that it is absolutely required for a specific purpose.
- 4.2 Requests for attestation / authentication must be made via this form.
- 4.3 To facilitate the process, applications must be submitted together with the copies.
- 4.4 Applications are processed within 3 working days of application and authenticated documents will USUALLY BE available the next working day between 1000 – 1600 hrs. Applications which require further verifications MAY TAKE LONGER to process.
- 4.5 The High Commission may endeavor to expedite an application, on condition that the applicant has to travel urgently. In such a case, the applicant must submit a ticket copy with the application.
- 4.6 Excluding the process stipulated in 4.5, the High Commission also has the authority, at its sole discretion, to give priority to expedite cases that require urgency.
- 4.7 The High Commission ONLY attests / authenticates documents that are endorsed / attested / notarized by the relevant Ministry or State Institute of the Maldives, which shall contain an authorized signature together with the designation of the signing official, inclusive of the signing date & time.
- 4.8 Under the General Procedure, the High Commission does not attest / authenticate Original documents. In case there is a need to attest / authenticate an Original document, the applicant must provide an authentic reason in writing by specifically mentioning the requirement.
- 4.9 The High Commission retains the authority, at its sole discretion, to decline any application request for attestation / authentication.

I / We fully understand and accept the Terms & Conditions stipulated above and hereby agree to adhere to those, whilst confirming that the information provided with this request are true.

Name:	Date:
Time:	Signature:



Stamp

FOR OFFICIAL USE:

Collected by:

Name:	ID/Work permit No:
Signature:	Phone/Mobile No:
Date:	Issued by: